

**Ormesby Village Infant & Junior  
Schools Federation**

**EDUCATION OF CHILDREN  
WITH MEDICAL NEEDS WHO  
ARE UNABLE TO ATTEND  
SCHOOL POLICY  
2025**

## **1. Introduction**

Ormesby Village Infant & Junior Schools Federation works in partnership with pupils, parents/carers, medical services, other professionals and education providers to enable children and young people with medical needs who are unable to attend school to receive education in a hospital setting or at home. Our school will be proactive in promoting the education entitlement of pupils on roll and in securing effective provision.

This applies to pupils unable to attend school for reasons of sickness, injury or mental health needs where a medical practitioner considers that a child should or could not attend school.

This policy is based upon the statutory guidance for Local Authorities 'Ensuring a good education for children who cannot attend school because of health needs.' This comes under the category of 'education otherwise' when the child remains on the school roll and is educated temporarily in a hospital setting or through home tuition.

The principles underlying this policy are:

- The school recognises that children absent for medical reasons are entitled to continuity of education as far as their condition permits and acknowledges that it has a central role to play in securing and ensuring the continuity of education.
- The education provided shall be of high quality and as broad and balanced as possible such that reintegration is achievable as smoothly as possible.

## **2. School's Responsibility**

Where a child is absent from school for medical reasons, the School will provide education tasks and resources for use at home when the child is well enough to engage in education.

When an absence is known to be more than 15 days or exceeds 15 days, then home tuition should be offered to the child. This may be provided through the school's resources or via the Norfolk County Council's Hospital Teaching and Home Tuition Service (HTHTS). There is no charge for this service, but should home tuition exceed 6 months then a charge may be made to the home school.

Referral to the HTHTS for home tuition can be made by telephone, fax or electronically (details at end of policy). Medical evidence will be required and should be attached, if possible, at this stage.

Where a child is admitted to hospital, the School will liaise with the teaching service to inform them of the curriculum areas the pupil should be covering during their absence. Where possible, school will plan the educational programme of the pupil with the service provider, taking account (as appropriate) of the medical condition, treatment, effects of medication, therapeutic programmes provided and the duration of absence from school.

The school will aim to ensure maximum continuity of education for the pupil by providing:

- Medium term planning
- Programmes of study/schemes of work
- Appropriate resources
- Information relating to the pupil's ability, progress to date, assessment data, SATs results and special educational needs.

Where practical, the School will host review meetings as the pupil remains on the school roll and is therefore the School's responsibility.

Where pupils have recurrent admissions or have a planned admission to hospital, the School will aim to provide a pack of work for the pupil to take into hospital with them.

The school will foster communication and sharing of best practice between teaching staff at the school and the staff providing the education otherwise.

### **3. Reintegration into the School**

The School will work with providers of education, doctors, educational psychologists, Personal Advisers, indeed all relevant professionals, the parents/carers and the pupil themselves to plan a gradual and sensitively orchestrated reintegration into school.

The School will ensure that the pupils and staff in the School who have maintained contact with the pupil who has been absent will play a significant role helping the pupil to settle back into school.

The School will accept part-time attendance where pupils are medically unable to cope with a full day, until the pupil is able to attend for full school days.

The School will make arrangements for pupils with mobility problems to return to school, taking account of health and safety issues, organising risk assessment and seeking advice on lifting and handling procedures where necessary. The impact on staff will be taken into account and additional support may be required from the SEN devolved budget or via review and referral to the SEN panel.

Throughout the absence, the School will maintain contact with both parents/carers and the pupil. This will include invitations to events and productions at the School as well as regular communication via letters, newsletters or e-mail. Both the school and the education providers will support and advise pupils and their parents/carers, as appropriate, during the absence.

The School should expect to receive regular reports and assessment of pupil progress from the service provider during the pupil's absence and a folder of work on return to school.

The Headteacher, usually through the liaison member of staff, will ensure that all relevant staff are aware of a pupil's absence and of their responsibility towards maintaining continuity of education for the child. The Headteacher will report to the Governors on the educational provision which has been made for pupils absent for medical reasons.

#### 4. References

- DfE's *Supporting Pupils at School with Medical Conditions* 2015
- Education Services providing education to Norfolk pupils unable to attend school for medical reasons:
  - <https://www.norfolk.gov.uk/education-and-learning/home-education>

**(CAMHS Tier 3 Provision for Children with phobias, anxieties, depression, anorexia)**

- Very occasionally Norfolk pupils are admitted to specialist hospitals.

#### 5. Monitoring

The SENCO at the School provides staff and Governors with regular summaries of the impact of SEN practice of the school.

The SENCO is involved in supporting teachers who draw up intervention plans for children.

**This policy was reviewed by the Governors in September 2025.**

**Review every year, unless updates require this to be done so earlier.**

## **Appendix A**

The Policy Updates and Implementation are the responsibility of the following people:

**Ormesby Village Infant & Junior Schools Federation: Headteacher**