



## Ormesby Village Schools Federation

Ormesby Village Junior School  
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Ormesby Village Infant School  
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office@ormesbyinfant.norfolk.gov.uk

Headteacher: Mr Bradley Young

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### Virtual Full Governing Body Meeting

Tuesday 11<sup>th</sup> July 2022 at 4.00pm

Name	Initials	Role	Present / Apologies / Absent
Lizzi Angel	LA	Staff	Present from 4.25pm
Carla Brightman	CB	Co-opted	Apologies
Dean Crosbie	DC	Parent	Present
Lauren Gardiner	LG	Co-opted	Present
Julia Hawkins	JH	Vice Chair, Co-opted	Present
Annette McMyler	AM	Co-opted	Present
Anthony O'Connor	AOC	Co-opted	Apologies
Craig Robertson	CR	Co-opted	Present from 4.25pm

Clive Sillitoe	CS	Chair, LA	Present
Karen Wacey	KW	Parent	Apologies
Bradley Young	BY	Head Teacher	Present from 4.10pm
Rebecca Blakeway-Long	RBL	Clerk	Present

NB For fluency of the Minutes, the Clerk has re-arranged the order in which some discussions took place. The meeting was quorate for all decision making

		Action	By whom
1. Opening formalities	<p><i>1.1 Apologies and attendance</i>  The Chair welcomed all, noting that the above apologies had been received. The Chair thanked Governors for accommodating the meeting date change.  The HT, LA and CR experienced IT difficulties and were not in the meeting initially.</p> <p><i>1.2 Acceptance of apologies</i>  Accepted</p> <p><i>1.3 Pecuniary Interests relating to an Agenda item</i>  None</p>		
2. Minutes of meeting dated 26.5.22	<p><i>2.1 Refer to Action Point List</i>  <u>10.2.22</u>  AP2 – completed. See item 8.3 below  <u>24.3.22</u>  AP2 – completed  <u>26.5.22</u>  AP1 – completed  AP2 – completed  AP3 – completed</p>		

	<p>AP4 - completed</p> <p><i>2.2 Matters arising</i> None</p> <p><i>2.3 Agree the Minutes</i> <b>Governors agreed</b> the Minutes</p> <p><i>2.4 Sign the Minutes</i> The Chair will sign the Minutes.</p>	AP1. Sign the May Minutes	CS
3. Governor membership	<p><i>3.1 Review the Constitution</i> The Chair informed Governors that when the Constitution was drafted, the Local Authority (LA) were involved and the Constitution was set taking into account their advice. However, 11 Co-opted Governors is excessive and the FGB is continually trying to recruit new Governors. Consideration should now been given to amending the Constitution.</p> <p><i>3.2 Agree any amendment to the Constitution</i> <b>Governors agreed</b> to reduce the number of Co-opted Governors from 11 to 5.</p> <p><i>3.3 Review Governor resignations and vacancies</i> CR will resign from the FGB as at the end of term, as he is now leaving the School.</p> <p><i>3.4 Nominations for Chair and Vice Chair for the 2022/23 academic year</i> CS volunteered to take on the role of Chair if no one else wished to do so. JH volunteered to take on the role of Vice Chair. Should any other Governor wish to step forward, then they should let the Chair/Clerk know.</p> <p><i>3.5 Future succession planning</i></p>		

	JH will resign at the end of the 2022/23 academic year, so Governors will need to consider taking on the role of Vice Chair in the future.	AP2. Add succession planning to next Agenda	RBL
4. HT's Report	<p>The HT supplied a written report in advance of the meeting.</p> <p><u>Staff and pupils</u> The children enjoyed Sport's Day today.</p> <p><u>Attainment and progress</u> Reports have been sent out. The format has been amended, so that the reports include a feedback sheet.</p> <p><u>Leadership</u> This item is subject to a Confidential Minute.</p> <p><u>Curriculum</u> The team are very enthusiastic about the blocked foundation Curriculum. This is knowledge rich and sequential. The whole of the Curriculum for the coming year has now been planned. The children will be totally immersed in individual subjects for several weeks of the year, rather than studying them for a short period of time each week. This Curriculum will have a financial impact, as additional resources will need to be purchased. The Mr P ICT scheme has also been purchased. <b>Governor Challenge</b> – the new Curriculum sounds exciting. When can Governors visit the School in order to monitor? HT response – we can make it the focus of our Autumn term Challenge Day.</p> <p><u>Data</u> A lot of the data is very positive.</p> <p>Early Years – the children achieved 76%, which compares favourably to the 2019 national average of 72%</p>		

Y1 Phonics – at 83%, this was very good, especially as the Staff devised their own scheme until the implementation of Little Wandle in the Spring Term.

Y2 Phonics in December – 86%. Both children who failed in December have now passed. Some children increased from single figures to 30 or 31.

Key Stage (KS) 1 data – this was strong. Writing was weaker, as it was more difficult to teach during the lockdowns. This will be a focus over the coming year. However, writing appears to be weaker nationally. The cohort shows lots of strengths and the momentum will be continued when the children join Y3.

**Governor Challenge** – why do you aim for 10% greater depth, when the national average is 15%?

HT response – the national expected figure for greater depth is 10% and this is what I expect as a minimum.

**Governor Challenge** – these are strong results for the Infants. Are you feeling confident about the coming year?

HT response – yes, I am. I will also ensure that the new Early Career Y3 Teacher has a good handover.

Y4 multiplication data – this is 54%

KS 2 data – reading was 73% with greater depth of 20%, maths was 53% and grammar, punctuation and spelling was 47%. Writing was moderated by the LA and they felt that there was insufficient evidence to support the judgements. The moderation was stopped and then carried out 4 days later, to enable the children to produce more work. This has led to lower results in writing. Only 15 children out of 44 were at expected, 10 children were considered to be pre key stage and the rest are working towards expected. The combined result for KS2 was reduced as a result of the writing. The HT has emailed all members of the team, an attainment plan has been created, support and Staff training has been sought from Emma Adcock at VNET and other

	<p>external agencies and increased meetings and oversight have been put in place. Caister also uses the same Curriculum, so guidance can be sought from them and other schools.</p> <p><b>Governor Challenge</b> – what is the implication of this result for the School?</p> <p>HT response – we will definitely be moderated again next year. The Y6 Staff were disappointed, but the children have moved through the School and been taught by Staff in other year groups as well, so the whole team is responsible.</p> <p><b>Governor Challenge</b> – has this been a low cohort throughout?</p> <p>HT response – there is an amount of need in the cohort, but some children who were not performing well at KS1 have improved and some children who did perform well at KS2 have regressed. The children do feel that their writing has improved since the new scheme was introduced in January.</p> <p><b>Governor Challenge</b> – what is the position if Ofsted visit next term?</p> <p>HT response – Ofsted will want to be sure that we are addressing the low standard of writing. They may prioritise us due to the low result.</p> <p><b>Governor Challenge</b> – what support do you want from Governors?</p> <p>HT response – Governors need to visit the Schools on Challenge Days and hold the team to account. Subject Leads can attend the FGB in order to talk about their Curriculum blocks.</p> <p>DC response – if Ofsted visit, we must be able to talk confidently about the Schools and show that we are challenging and urging the Schools to move forward.</p> <p><b>Governor Challenge</b> – would it be useful for Governors to ask the Staff Ofsted style questions?</p> <p>CR response – Governors need to be supportive. Some members of the Staff might need to be handled carefully.</p> <p>Chair response – I do not know whether a lesson is good or bad, as they all look good to me, but I am able to question a member of Staff about the work that is being carried out.</p> <p>HT response – Governors need to ask questions that challenge in order to gauge whether more support is needed. If a member of Staff finds cannot talk confidently to a Governor about their work, then this needs to be addressed before Ofsted visit.</p>	<p>AP3. Add SLT presentation to Autumn 2 Agenda</p>	<p>RBL</p>
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	<p><b>Governor Challenge</b> – on Challenge Days, I do not have enough time to talk to the Teachers.</p> <p>HT response – that is easily resolved, I will ensure that the Teachers are freed up so that they have time to speak with Governors.</p>		
5. Safeguarding and attendance	Information about safeguarding and attendance was provided in the written HT report.		
6. Premises, H&S, GDPR and security	<p><i>6.1 Premises</i> See HT written report and item 7.1 below.</p> <p><i>6.2 H&amp;S</i> See HT written report</p> <p><i>6.3 GDPR</i> Not discussed</p> <p><i>6.4 Cyber security</i> The cyber security themed audit was shared with Governors in advance of this meeting. Cyber security is sourced out to NET Central, the School's ICT support and the NET team are currently working to ensure that the Schools are compliant with the red and amber findings.</p>		
7. Finance	<p><i>7.1 Budget</i> At last week's finance meeting, the Budget for both Schools was reviewed. Due to increasing energy costs, the Infant's Budget now shows a small deficit in the 2<sup>nd</sup> and 3<sup>rd</sup> years. The Junior's Budget shows a small surplus. There is a 9% carry forward this year, which will be used to absorb some of the increased energy costs. Staffing levels have been factored into the Budget.</p>		

	<p><b>Governor Challenge</b> – with the anticipated s106 funding, is there any way that the finances can be amended, so that this funding helps to offset increased costs?</p> <p>HT response – the s106 funding must be used in the Junior School only and it must help to increase capacity. The funding could be used to help increase energy efficiency, such as by purchasing solar panels. There was a meeting last week where the immersive learning facility was discussed, as well as 2 new classrooms and new mobiles. This could help in the future, should there be a need for the Infants to move onto the Junior's site.</p> <p><b>Governor Challenge</b> – does the new cash system being used in the Office help to save money?</p> <p>HT response – the new system makes it easier for both parents and Staff. We are urging parents to make fewer, larger payments, rather than lots of small payments. This will improve efficiency in the Office.</p> <p><i>7.2 School fund audit</i></p> <p>The School fund audit took place and there were no recommendations for improvement.</p> <p><i>7.3 Pupil and Sport's Premium</i></p> <p>Not discussed</p> <p><i>7.4 Any other funding</i></p> <p>A meeting was held with Immersive.co.uk in respect of the immersive learning facility. The other 2 companies have since pulled out. The HT will look to see whether he can source additional quotes.</p>		
8. Governors	<p><i>8.1 Training</i></p> <p>The Clerk stated that safeguarding training for Governors will be mandatory next year. The HT informed Governors that they can join the Staff training on the 1.9.22, to be held at 9am in the Infant's School. Otherwise, Governors can access on-line training over the summer.</p> <p>DC has undertaken cyber security training.</p>	AP4. Ensure safeguarding training is current	All



	<p>8.2 <i>Monitoring visits reports</i> Not discussed</p> <p>8.3 <i>Update skill's audit</i> The Clerk will send out the skill's audit for Governors to review over the summer.</p>	<p>AP5. Send out skill's audit AP6. Complete skill's audit</p>	<p>RBL All</p>
9. Policies and Procedures	None		
10. AOB	The Chair thanked CR for his time on the FGB. His support has been greatly appreciated.		
11. Agree next FGB dates and format	<p><b><u>Governors agreed</u></b> to continue to hold 4pm hybrid meetings.</p> <p>Next FGB meetings, all at 4pm:</p> <p>Thursday 29<sup>th</sup> Sept 2022 Thursday 8<sup>th</sup> Dec 2022 Thursday 9<sup>th</sup> Feb 2023 Wednesday 24<sup>th</sup> May 2023 Thursday 13<sup>th</sup> July 2023</p> <p>The Chair thanked all for attending and the meeting closed at 5.36pm.</p>		

Signed by The Chair	On
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